

Action points

- Every partner should read the full proposal and consult the project overview presentation zenodo.org/record/2605432 to know what and when they have to do
- Every partner should complete its working team <https://docs.google.com/spreadsheets/d/1AGif8zQDnK0N-5pHAUyWvRhSYKQy33hXhe48w9-OhA/edit#gid=2079155719>
- We need 2-3 slides about the presentation of each partner
- Work-package leaders should organise the work according to the schedule, involving the rest of the partners, and creating working groups, also they might decide take forward actions
- Survey Design and Self-Assessment Guidelines (WP1: A1.2., M2-M5)
- Process Mapping of Attraction, Access and Guidance (WP2.1: A2.1.1., M5-M7)
- Application of Self-assessment Tool and Analysis report WP2.1: A2.1.2., M6-10)

Action points

- The technical activities might be advanced, A2.3.1. – Lead by POLITO, UCR, A2.3.2. – Lead by UTD, ITESM
- The working group for setting up the Barranquilla-Cartagena de Indias meeting next November 25-29, 2019 should define the agenda as soon as possible with the aim to attract policy-makers to the summer camp
- The coordination procedures must be defined in the management handbook and implemented
- A monthly videoconference will be carried out between coordinators and work-package leaders
- A quarterly videoconference will be organized with the participation of all the consortium members
- The quality management handbook will be closed with the Quality management plan definition (A3.1. M4- M6)
- The Initial evaluation will be performed (A3.2. M8-M10)

Action points

- Dissemination starts
- Review graphical design
- Plan of Dissemination & Exploitation (A4.1. M4)
- Populate website and open repositories (A4.2. M1-M36)
- For the Latin American partners, the purchases of the mobile devices and other approved infrastructure items MUST start

Disclaimer

W-STEM (Building the future of Latin America: engaging women into STEM) is a project funded under European Union ERASMUS + Capacity-building in Higher Education Programme (598923-EPP-1-2018-1-ES-EPPKA2-CBHE-JP)

The European Commission support for the production of this publication does not constitute an endorsement of the contents which reflects the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein

Co-funded by the
Erasmus+ Programme
of the European Union



