

Tracking the Progress of Recruitment

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Activity

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
A2.5.1	Tracking the process to the recruitment	15/12/2020	14/05/2021	LA	Universities team will closely track the progress to support female student's application, admission and final enrolment. They will identify the difficulties and get ideas for improving the access process. Also, this activity will focus on guarantee all possibilities for potential female students to enrol in the STEM programs. The identified difficulties and bottlenecks will be recorded in the D2.2.3.	
A2.5.2	Sharing results on Attraction Campaigns to Recruitment	15/12/2020	14/01/2021	LA	A posters session about good practices and failure strategies regarding attraction campaigns to recruitment will be organized as part of the project meeting #2 (A5.3). The good practices will be included in the D2.2.3.	

Gantt Chart

WBS NUMBER	TASK TITLE	TASK OWNER	START DATE	DUE DATE	DURATION	Jan	Jan	Jan	Jan	Feb	Feb	Feb	Feb
1	Attraction												
1.1	School Communication and Engagement				0								
1.1.1	Information Sessions				0								
1.2	Parents Evenings				0								
1.3	STEM Events				0								
1.4	University Visits				0								
1.5	Careers Guidance				0								
1.6	Annual Review/Feedback from Departments				0								
2	Access												
2.1	Application Process				4								
2.2	Communication with Applicant				4								
2.3	Information Sessions				4								
2.4	Admissions Portal Open				4								
2.5	Enrolment Days				4								
2.6	Report of final Enrolments				4								
2.7	Payment of Fees				4								
2.8	Grants/Support				4								
3	Retention												
3.1	Induction				0								
3.2	Tutorials				0								
3.2.1	Peer Mentoring				0								
3.2.2	ESOL Classes (Skills for Life)				0								
3.3	Essential Skills Classes				0								
3.3.1	Student Union				0								

Recording difficulties (Bottlenecks)

‘Bottleneck’

‘A problem that delays progress’

[Cambridge Dictionary]

Recording difficulties (Bottlenecks)

Discussion:

Format

Time Frame

Disclaimer

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